

# Roundtable Meeting Form



Please use this form to submit your Roundtable meeting information to Headquarters, so that we may publicize your event and prepare materials for your use.

After completing this form, please send it as an attachment to [info@selectedfuneralhomes.org](mailto:info@selectedfuneralhomes.org), or fax to **847-236-9968**. Thank you

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Group Number \_\_\_\_\_ Date of Meeting \_\_\_\_\_

Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Name of Person Hosting \_\_\_\_\_

Firm \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_

Name of Meeting Location \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_

Phone \_\_\_\_\_

Registration Fee \_\_\_\_\_

Participants submit payment to \_\_\_\_\_

Checks are made payable to \_\_\_\_\_

Please send mailing labels for members firms in my Group:  Yes  No

Additional Information:

Submitted by \_\_\_\_\_ Date \_\_\_\_\_